

# **Title I: School Family Engagement Policy 2020 - 2021**

## **Ashley Park PreK-8 School**

### **I. Parental Involvement Policy**

- A. Participants in plan development: *Adams, Laster, Alston-Hasan, Luckey*, Family and Parent Engagement Committee
- B. Briefly describe the process your school used:
  - 1. In order to select, we focused on admin and the Parent and Family Engagement Committee (made up of teaching staff and instructional leaders).
  - 2. We developed a policy (policy reflects Components II through XII taken from Parental Involvement Section 1118 of No Child Left Behind Act (NCLB)
  - 3. Partnership for Parental Involvement with the PTA, Movement School & Scherm Co.
- C. Copy of Policy

### **II. Annual Information Meeting**

- A. Notes home and ConnectEd messages will help inform parents and families.

### **III. Flexible Meeting Times**

- A. Family events will happen one time per month throughout the year. These meetings will be held in the evening to accommodate our families work schedules. Parent teacher conferences will occur based on the parent's preferred date and time. Other opportunities for flexible meeting times include report card pickup throughout the day and flexible conference scheduling.

### **IV. Title I Part A Planning**

- A. Parents are invited to attend the creation of the PP and SIP in the months of September, October and November. Parents will receive said information during Title 1 parent night but will also get ConnectEd reminders. The leadership team will leverage the parents that sign up to volunteer for these committees during Title 1 night. Parents will be asked to provide feedback and ideas. At the end of each family event, a survey will be given.

### **V. Parent information and Opportunities**

- A. Parents and families will be provided with the following:
  - 1. Timely information about Title 1 Part A Programs - Right to Know and compacts are posted online and sent home when students return. HQ letters are sent home immediately.
  - 2. School performance profiles - ConnectEd messages will inform families of new developments in EOG performance results.
  - 3. Assessment results of their child's performance - each student will receive a letter

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explaining their scores as soon as official EOG results are received.( If testing is applicable)

4. A description and explanation of the curriculum, assessment forms, and proficiency levels and state standards - teachers will use these as the basis of their conferences with families. Family events throughout the year will allow teachers to engage in curriculum with families.
5. Opportunities for regular meetings to participate in decision making- the PIP and SIP will be written across a regular meeting schedule.
6. Timely responses to suggestions and questions raised by parents - Staff will commit to return all communication within a 48 hour window and to communicate both positive and negative reports from school about scholars.
7. Reasonable access to staff, opportunities to volunteer and participate in child's class - at the Title 1 parent night, parents will be invited to sign up for volunteering in their student's class. This request will continue via ConnectEd and newsletters throughout the year.

## **VI. School-Parent Compact**

- A. Compacts will be explained at Title 1 parent night, and again during parent-teacher conferences. It is important to have as many of these conversations in person as possible, as the nature of the compact needs to be explained and related to families.

## **VII. Building Parent Involvement Capacity**

- A. Please see the following strategies:
  1. Provide assistance to parents in understanding performance standards, assessments, Title I, monitoring their child's progress and participating in decisions relating to the education of their child - parents will be invited to attend and participate in the PIP and SIP processes to ensure their involvement and input.
  2. Provide materials and training to help parents work with their children (literacy training, computer skills, homework assistance/workshops, family curriculum nights, adult ESL, GED etc.) - students and parents will receive log-in information for sites such as Class Dojo, iReady, Schoology, etc. to do at home and at school. Communication such as ConnectEd messages will address other ways parents can get academically involved. Teachers send out Communication folders to keep parents in the loop about grades and homework.
  3. Educate teachers and other staff to work with parents - training will be provided in this area throughout the year.
  4. Coordinate and integrate parental involvement programs/activities - by modeling parent involvement at the top level of school planning, admin intends to integrate this involvement in as many other things as possible.

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5. Develop appropriate roles for community-based organizations and businesses - community partnerships and volunteers will be aligned to our needs and goals. An orientation will be provided to ensure this.
6. Conduct other activities as appropriate and feasible that is designed to help parents become full partners in the education of their child.
7. Ensure that information related to parent involvement is sent home in the language used in the home.

## **VIII. LEP and Disable Parents**

- A. Every document is translated in Spanish, and will be provided accordingly. The school will provide any accommodation to any parent who needs it.

## **IX. Reservation of Funds: Not less than 1% of the LEA's allocations SHALL be reserved to carry out parent involvement activities, including family literacy and parenting skills. (95% of this allotted to individuals Title 1 schools)**

- A. How will your School assure a portion of your allotment will be spent on parent involvement?: The spending of this money will be wetted through our ILT and PIP committees to ensure it is used appropriately.
- B. How will your school ensure parent involvement regarding how funds will be allotted for parental involvement activities?: By involving parents and families in the process.

## **X. Parent Request**

- A. Parent requests will be treated seriously at the school. In accordance with the Parent Right to Know letter, parents will be provided information regarding teaching staff, performance scores, etc. These requests will be met within 48 hours.

## **XI. Annual Evaluation**

- A. The PIP and SIP will be evaluated throughout the school year by the committee who made them. This will be discussed during the creation to invest committee members in staying active and returning.

## **XII. Other Parent involvement Practices**

- A. Describe how your School addresses the following, only if practices are part of your school-wide plan.
  1. We will host one family event per month to ensure families are in the know about the happenings of the school, its successes, how they can get involved, etc.