

SIT Minutes 9/15/2021



1. Attendance:

a. Team Members Present:

Staff: Andrew Bell, Scott Brynildsen, Emily Oelz, Holly Spangler, Paige Matthews, Janis Roach

Parents: Maxine Eikani, Tiffany Hunt, Nora Thomas

b. Reviewed SIT Membership compliance:

Composition of Staff Membership:

- School Principal
- One Assistant Principal

Members of the staff to include the following:

- Instructional Staff
- Instructional Support Staff
- Instructional Assistants

Composition of Parent Membership:

- The parent membership must reflect the racial, geographical and socioeconomic status of students in that school.
- One parent must be the PTA/PTSA/PTO President or designee.
- Parents shall not be members of the building-level staff.

The composition of the SIT shall reflect an approximate 50 percent balance between parents and building-level staff. The number of members on a SIT shall be as follows:

School Level	Minimum	Maximum
Elementary School	10	15

i. Current totals/membership:

1. Parent Total: 6

- a. need PTA president/designee to get to 7 total

2. School Total: 8 (5 teachers, 1 counselor, 1 AP, 1 P)

- a. need 1 TA, need 2 teachers to join as non-members to get to 7 total

3. Total Membership: 14 (8 staff, 6 parents - need 7 and 7)

ii. Need to work toward compliance of new guidelines. FAC will verify compliance voting for next meeting

2. Elected SIT Chairs

a. Chair: Mr. Bell

b. Scribe: Ms. Spangler

3. Celebrated Successes:

- a. Opening of school - have transitioned well but have faced significant challenges returning from COVID year
- b. Beginning of TD Planning
- c. Curriculum Night
- d. COVID Safety - have been able to minimize amount of quarantine cases
- e. BOY Testing - wrapping up in the next few weeks around mid October

4. Title IX Module - asked members to complete on their own and send the completion certificate to Mr. Bell.

http://airhsdlearning.airws.org/SexualHarassmentMod1-091216/story_html5.html?_sm_au=iVVVHNFTn3TStdqB6kkGkKOL1KKKp

5. Reviewed Title IX school/district policies to prevent sexual harassment and seek input on:

- a. Strategic recommendations for preventing sexual harassment in CMS and ensuring that students understand their right to be protected from sexual harassment
 - i. Current Practices:
 - 1. All students receive Title IX lessons through homeroom SEL Classes at the beginning of each year
 - 2. School survey data is reviewed and areas of concern are identified and addressed through SEL lessons (if any) - No incidences since February of 2020. Only 3 incidences since 2018
 - b. Strategies for ensuring students understand how to report possible sexual harassment complaints
 - i. Current Practices:
 - 1. Students are directed to report any incidents to their teacher, counselor, school administrator, and/or parents.
 - 2. Any suspected cases are reported to Mr. Bell or Mr. B and a Title IX investigation is completed when applicable.
 - c. Purpose is to build capacity for students to understand what Title IX is.
6. Reviewed Indicators: Assess - Create - Monitor
- a. [Indistar](#) Login information:
 Login: LTS16726
 Password: pD77
[Guest Access Help Link](#)
 - b. Reviewed each of the required Indicators and actions in Indistar:
 - i. A2.04 - Instructional Teams will develop standards-aligned units of instruction for each subject and grade level
 - ii. A4.01 - The school will implement a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.
 - 1. MTSS - what we do as a school when our students are not learning the content being taught in regular classroom setting
 - 2. Concerns - Many students missed out on much of their instruction last year during remote learning.
 - 3. We are working this year to build capacity within our teaching staff to perform interventions as there is no longer a separate designated staff position for this.
 - 4. Moving forward the goal is to provide scaffolded instruction focusing on what students need to know, "teaching just in time, not just in case".
 - 5. Current BOY testing (Dibels, MAP, Envisions pre-Assessments) will help to determine student instructional needs moving forward
 - iii. A4.06 - ALL teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary
 - 1. Students are receiving 10-15 minutes of SEL instruction in their classes in the morning and then doing an end of day tie-in activity as well.
 - 2. Students will be completing the Panorama Survey - future SEL lessons will be driven by data gained through the Panorama Survey.
 - 3. Parent volunteers to teach Character Education lessons are currently being organized.

4. Additional resources will be offered to support and extend Character Education lessons to students' home environment
 - iv. B3.03 - The principal will monitor curriculum and classroom instruction regularly and provide timely, clear, constructive feedback to teachers.
 1. Goal - to understand how we leverage what we do well to drive growth in learning for our students
 - v. E1.06 - The school will regularly communicate with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning)
 1. Will continue to use ParentSquare as main communication
 2. ParentSquare provides equitable access to school communication as it can be access from a variety of platforms and is available to be translated into several different languages
7. SIP Members ONLY - Vote to approve the following:
 - a. Voted to approve [Teacher Workday Calendar](#)
 - b. Voted to approve School Safety Plan - members signed signature sheet
 - c. Next Steps:
 - i. Staff Vote/Approve
 - ii. FAC Vote/Approve
8. Set next meeting date:
 - a. SIT to meet 3rd Wednesday of each month
 - b. Next meeting will be 10/20/2021 - 5:30PM