



## Registration for 2022-2023 School

**NEW: Registration will be ONLINE ONLY!**

To register for the 2022-2023 school year please follow these steps to complete your registration **online.**

1. Go to the following website: <https://www.cms.k12.nc.us>
2. On the top menu, under 'Families' click on the 'Enroll in CMS' link.
3. Under '2022-2023 Future Online Enrollment' select whether you would prefer to fill out the form in English or Spanish



Student Placement CMS » Departments » Student Placement » Enrolling Your Student

Student Placement  
Key Dates  
**Enrolling Your Student**  
Get Started!  
Proof of Residency  
Change of Address  
Residency Affidavit Form  
Residency Appeal  
Hardship Caregiver  
Student Boundary Maps  
Request for Reassignment/Transfer and Reassignment/Transfer Appeals Information

**Enrolling Your Student**

**2022- 2023 Future Online Enrollment**  
Future Enrollment Period: 12/06/2021 - 01/14/2022

English  
Spanish

**2022-2023 ENROLLMENT UPDATE:**

Please know that Student Placement is working diligently to process your future enrollment documents. While we are ecstatic you want to enroll your student in Charlotte-Mecklenburg Schools, we ask for your patience as we are processing enrollments as quickly as possible.

The School Choice Team will not run the lottery until all families who have submitted future enrollment information by the January 14 deadline have received their credentials.

Once your child's information is entered into our student database, you will receive your child's student ID and PIN number.

**2024-2023 Current Enrollment**

4. You will be prompted to either sign in (if you have used the online registration system previously) or *Create Account* (if this is your first time using the system)
5. Once you have signed in or created your new account, you will fill out the enrollment form with all needed information. You will be asked to upload the following:
  - a. Birth Certificate
  - b. Proofs of Residency

## **General Enrollment Information:**

### ***Documents needed to enroll:***

- New Student Enrollment Form
- Copy of birth certificate or other proof of age and legal name
- Proofs of Mecklenburg County residency (mortgage/lease and recent utility bill)
- Safe Schools Enrollment Declaration - (Required for students new to the district)
- Most up to date immunization records (Complete record required by the first day of school entry)
- Health Assessment (All children entering NC public schools for the first time must submit proof of a health assessment)

Please reach out with further questions or concerns.

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