



## Parent and Family Engagement Policy

### Performance Learning Center

#### I. Parent and Family Engagement Policy

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(teachers, administrators, parents, etc) of persons involved in developing Parent and Family Engagement Policy.

B. Briefly describe the process your school used to:

1. School improvement team and parent/family committee reviewed past engagement activities and shared results with staff. Ideas were generated and then presented to parents on the SIT team as well as sending out a Google survey asking parents for input on times, days, and areas of interest that they want their partnership with PLC to pursue.
2. Develop policy (1-2 pages max) (policy should reflect Components II through XII taken from Parental Engagement Section 1116 of The Every Student Succeeds Act (ESSA)implement policy

#### II. Annual Information Meeting

- A. Describe your plan to conduct an annual meeting to inform parents of their school's participation in Title I Part A. Include strategies to inform English Learner parents;
- Phoenix parent Kick Off Meeting Sept 28th, 2021
  - Invitation to virtual meeting posted on website, parent square, connect Ed, and flyer

#### III. Flexible meeting times

- A. Google Form (see link) asks parents/families what times and days work best for meetings and afterschool events. Based on input, dates and times will work around suggestions taken from the forms. <https://forms.gle/UD7fCEjUiYWjc12B8>

#### IV. Title I Part A Planning

- A. What timeline and strategies will you use to involve parents and families in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I Part A Program.

MOntly cultural celebrations

Two academic parent related programs each semester: Phoenix Literacy Game Night / Virtual Canvas Monitor Training

#### V. Parent Information and Opportunities

- A. Describe how you will provide parents and families with the following:
1. Timely information about Title I Part A Programs: Phoenix Parent monthly meetings
  2. School performance profiles: On PLC Website
  3. Assessment results of their child's performance: Parent Teacher Conferences
  4. A description and explanation of the curriculum, assessment forms, and proficiency levels and state standards. Include strategies to inform parents with language barriers and/or disabilities: Various "Curriculum Nights" subject based, at least once per semester
  5. Opportunities for regular meetings to participate in decision making: SIT Team meetings , Phoenix Parent monthly meeting
  6. Timely responses to suggestions and questions raised by parents: return communication in 48 hours
  7. Reasonable access to staff, opportunities to volunteer and participate in child's class: Phoenix Parent grade level teams/ volunteering

## VI. School-Family Compact

- A. Discuss timeframe and strategies to present and explain compact to parents as it relates to the child's achievement. Include strategies to inform parents with language barriers and/or Disabilities
- Yearly Title I meeting and website postings

## VII. Building Parent and Family Engagement Capacity

- A. Briefly discuss how you will address the following:
1. Provide assistance to parents in understanding performance standards, assessment, Title I, monitoring their child's progress, and participating in decisions relating to the education of their child:

*Parents will learn and benefit from the following activities that will provide valuable information on their child's education*

- Curriculum Night,
- The Great College Race,
- College & Career Series,
- Parent Teacher Conferences,
- Parent Naviance training
- Grade level Parent teams.

2. Provide materials and training to help parents work with their children (literacy training, computer skills, homework assistance/workshops, family literacy nights, adult EL, GED etc.)

*Canvas Watchers: training parents how to interact with Canvas to keep track of students work*

*Naviance: training parents on how to use the platform to assist the students with college and career preparations.*

3. Educate teachers and other staff to work with parents:

*Weekly staff meetings and trainings throughout the year called "Parent/Family Engagement Strategies" that includes:*

- Parent communication for ELS
- Monthly cultural observances for students and families
- Parent Contact log maintenance
- Apps and technology

4. Coordinate and integrate parental involvement programs/activities

*Cultural events calendar monthly activities*

5. Develop appropriate roles for community-based organizations and businesses
6. Conduct other activities as appropriate and feasible that is designed to help

parents become full partners in the education of their child

7. Ensure that information related to parent involvement is sent home in the  
The language used in the home

### **VIII. English Learners and Disabled Parents and Families**

A. All announcements, flyers, and website information is available for our English Learners and Disabled parents. Any activities taking place on campus, based on families' request, will include interpreters as necessary. Disabled parents or family members will be able to access information online or when attending school have access to ADA compliant seating arrangements and facilities.

### **IX. Parent/Family Requests**

A. Phoenix parent team will work in conjunction with PLC's Parent engagement team, who will provide assistance with reasonable requests that enhance our scholars' educational experience. These requests can be made through all forms of communications including email, phone calls, and Parent Square. Response to Parent/Family request will be made within 48 hours.

### **X. Annual Evaluation**

- A. Discuss timeline and plan for involving parents and families in an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools.

### **XI. Other Parent and Family Engagement Practices** (School may include the following).

Only describe the ones you choose to implement

- A. Describe how your school addresses the following, **only** if practices are part of your schoolwide plan.
  1. Involve parents/families in the development of training for teachers, principals and other educators
  2. Provide necessary literacy training
  3. Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care cost
  4. Train parents and families to enhance the engagement of other parents
  5. Arrange school meetings at a variety of times or conduct in-home conferences for those unable to attend in school activities
  6. Adopt and implement model approaches to improving parent and family engagement