



## SCHOOL LEADERSHIP TEAM (SLT)

### MEETING NOTES – October 22, 2018

#### **ATTENDEES:**

Dr. Tracey Harrill (Principal)  
Jodie Whittington (Assistant Principal)  
Patrick Sahd (Teacher)  
Kathleen McDonough (Teacher)  
Peyton Lindsay (Teacher Assistant)

Candi Showalter (Teacher)  
Ann Hopkins (Teacher)  
Andrea Wise (Teacher)  
Mitzi Lynch (Parent)  
Betsy Grant-Kaperonis (Parent)

#### **Members Not in Attendance:**

Angela Menon (Instructional Support)  
Meredith Trail (Teacher)

Madeline Drayton (Teacher)  
Dawn Weber (Parent)

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#### **MINUTES:**

- Dr. Harrill introduced the School Leadership Team members and explained our function as a team.
- Elections - the following team positions for 2018-2019 were approved:

**Chair:** Patrick Sahd

**Vice Chair:** Andrea Wise

**Secretary:** Betsy Grant-Kaperonis

- Title IX & Sexual Harassment were discussed, as is required at each SLT meeting:
  - Annual training (for all students) on appropriate behavior models is being provided.
  - One of the tools (videos) shown in school is perceived as outdated by students. Dr. Harrill is aware and has recommended to CMS that we have students who would volunteer to help make new videos. CMS responded they would appreciate the student voice. Dr. Harrill has spoken to Mrs. Simpson about a preliminary plan to help redo videos in the summer of 2019, utilizing PHS and other CMS students (tbd).

- It was suggested, if possible, to customize the video content by grade in order to maximize effectiveness.
- Reminder - Sexual Harassment protocol requires reports be filed with CMS central office by administration when allegations are made.
- Reminder - Always keep ears/eyes open in the classroom and on school grounds for harassment of all kinds.
- Suggestion made for better monitoring around the main stairwells during the day and outside (on school grounds) after dismissal.

### **School Improvement Plan (SIP) Review**

- Dr. Harrill explained that beginning this year the SIP will be broken down into two parts – requiring one (90-day) plan per semester.
- Reminder - the school improvement process is ongoing — not static and limited to a report.
- The SIP consists of 2-3 school goals (along with state goals).
- GOAL 1 – Improve achievement gaps in all subgroups on EOC subjects of Math I, Math III, English II, Biology
  - School to focus on reducing achievement gaps. Dr. Harrill emphasized that “If we teach to all, we should be addressing any gaps.”
  - In addressing identified gaps, it was noted (Showalter) that culture impacts performance and students perform better when they feel “seen.”
  - Will explore expanding staff training (e.g. cultural proficiency training) to help address at-risk students.
  - Reminder – absenteeism is not always oversleeping or intentional avoidance of school. Teachers can strengthen connection with students simply by greeting them each day, without judgement (Wise).
- GOAL 2 – Provide a greater variety of social and emotional supports to meet the needs of all students
  - New “Sources of Strength” program implemented this school year
  - Program model helps strengthen students’ multiple sources of support so when times get hard, they have a strong support network on which to rely.
  - Program leadership consists of teachers and select students.
- GOAL 3 – Increase graduation cohort to 98%
  - PHS has highest graduation rate in all of CMS (97.2%).
  - EC program figures into graduation rate.
- The team approved today’s SIP draft. It will now head to the faculty for a final vote.
- Once finalized, the SIP can be reviewed at any time on the Providence High School website: [School Leadership Team \(SLT\)](#)

### **Additional Business:**

- Study Hall - proposal of a 30-minute (silent) study hall 1-2 times per week (Grant-Kaperonis)
  - Help reduce stress by allowing students the opportunity to get a head start/catch up on homework.
  - Dr. Harrill encouraged attendees to research implementation ideas and sample schedules from other high schools for next meeting.
  - Example ideas: Smart Lunch, Expanded Homeroom Block.

### **NEXT TWO SLT MEETING DATES**

- **Monday, November 19 - 2:30 p.m.**
- **Monday, January 28, 2019 – 2:30 p.m.** (*discuss 90-day plan for 2<sup>nd</sup> semester*)