



SCHOOL LEADERSHIP TEAM (SLT)

MEETING NOTES – November 21, 2019

ATTENDEES:

Dr. Tracey Harrill (Principal)
Jodie Whittington (Assistant Principal)
Patrick Sahd (Teacher)
Kathleen McDonough (Teacher)
Richard Turski (Teacher)
Betsy Grant-Kaperonis (Parent)
Madeline Drayton (Teacher)
Christa Duncan (Teacher)
Elizabeth Fairweather (Teacher)
Scott Fernandez (Teacher)
Paul Modine (Teacher)
Amy Johnson (Parent)
Kelly Reed-Keeling (Parent)

Candi Showalter (Teacher)
Keith Patton (Teacher)
Andrea Wise (Teacher)
Mitzi Lynch (Parent)
Jewel Abbott (Counselor)
Ann Hopkins (Teacher)
David Levin (Parent)
Thomas LaJoie (Teacher)
Rebecca Kurtz (Parent)
Julie Knafelz (Parent, PTSO rep)
Robyn Wolkofsky (Parent)
Kaysi Dixon (Parent)
Dawn Webber (Parent)

Members Not in Attendance:

Michelle Plaisance (Parent)
Chris Tassy (Parent)
Deron Hablutzel (Teacher)

Meredith Trail (Teacher)
Meg Dancausse (Parent)

Guests:

Sean Strain (Parent/CMS School Board member)
Margaret Marshall (CMS School Board member)
Stacie Ellis (Parent, PTSO President)

Dr. Yolanda Holmes (CMS)
Jocelyn Wilson (CMS)

MINUTES:

OPENING - Agenda

- To keep discussions on-topic, Dr. Harrill asked Jewel Abbott to serve as the timekeeper
- Agenda for today's meeting was determined by Mr. Sahd & Dr. Harrill

- Suggestion to incorporate as many voices as possible to addressing action items, and utilizing breakout groups if necessary
- Responsibilities of the SLT members are specific and numerous and should be addressed accordingly
- SLT Chair & Principal ultimately determine the agenda
- Meeting reminder notice to members will be sent one week prior to next SLT meeting, and also solicit suggestions for the agenda
- A request for 10-minutes to be set aside at next meeting in order to discuss duties of the SLT members

RANDOMIZED HOMEWORK STUDY

- Conducted during the month of October to get a sense of the concern about homework volume at PHS
- AP Statistics teacher (Cooney) assisted with the effort with two of her students
- Study utilized Random Number Generator process. Per Dr. Harrill, this random sampling method, and the laws of probability, produces a trustworthy inference about the population as a whole
- The sample size was 100 students
- Students were given a log to document assignments as follows
 - Date assigned
 - Date started
 - Date due
 - Time given in class
 - Time taken outside of class
 - Study time
 - Perceived effectiveness of assignment in learning the objective
- RESULTS – the amount of homework on average per night:
 - Standard/Honors – 48 minutes
 - 1 or more AP classes – 83 minutes
 - 3 or more AP classes – 122 minutes
- On average, 51.3-76.7 minutes of homework per day
- Will need to investigate whether this includes “busy work” (Harrill)
- Very few kids in the survey felt the homework was not helpful towards achieving their goal.

REAL LIFE 101

- Future Project for upperclassmen led by Mr. Sahd
- SLT followed *Idea Generator Protocol* and broke out into groups to brainstorm the following:

1) What topics should we present?

- 2) How much time should be spent per topic (30/45 minutes?)
 - 3) Who would present the topics?
- Examples of topics discussed included domestic skills, financial skills, how to tie a tie, etc.
 - Topic suggestions from breakout groups will be reviewed and presented by Mr. Sahd at next meeting

CLOSING ITEMS

Teacher Websites

- 100% of PHS teachers have websites, and information is indicated on their syllabi
- Students have a syllabus, for each class, with this information placed in the front of their course notebooks
- Many teacher websites are not listed in the PHS website staff directory (Reed-Keeling)
- There is concern about the lack of accessibility to teacher's websites/syllabi from the main PHS website & it was suggested it would be more user friendly if parents had that accessibility (Reed-Keeling/Levin)
- Teachers can always be contacted by parents if needed (Showalter)
- Additionally, NEW CMS website redesign has exposed numerous broken links to the teacher sites that are listed (Levin)

Next Meeting

- Vote was taken to skip December meeting, as no new performance data (1st semester 4x4s) will be available until mid-January
- Vote was approved and next meeting will take place in January 2020
- At the January meeting, we will review the performance results of first semester 4x4s and make any necessary adjustments to the SIP for 2nd semester

NEXT SLT MEETING DATE

Thursday, January 16, 2020 at 2:45 p.m.