

Providence High School
School Improvement Team
September 24, 2020

Attendees:

Patrick Sahd

Stacey Ellis

Vic Datta

Kaysi Dixon

Amy Johnson

Michele Hopkins

Tracey Harrill, Principal

Jodie Whittington, Asst. Principal

Julie Knafelz

Meg Dancausse

Paul Modine

Madeline Drayton

Deron Hablutzel

Scott Fernandez

Absent: Lindsay Walker

Agenda and Minutes:

I. Welcome & Introductions (*Dr. Harrill*)

All members of the SIT shared their experience as a part of a SLT, their role on the team and a little about themselves.

II. Our role and job as a School Improvement Team (*Dr. Harrill*)

Dr. Harrill shared the Board Policy via email to members before the meeting so that they could be familiar with it. Dr. Harrill went over the role of the SIT which is to develop a School Improvement Plan to improve student performance. She explained that we are utilizing the same SIP from the 2019-20 school year but that some goals were added due to the virtual learning environment. NC and CMS began a new process to write School Improvement Plans. CMS determined that all schools in the district would work on the same 5 goals. As we wrote the plan last year, we gathered input and wrote the strategies to support the goals. The SIP is at least a 2 year plan. We can make tweaks to the plan, but we will not rewrite the plan for this year.

III. Elections of Chair, Vice chair, Secretary (*P. Sahd*)

Mr. Sahd was elected as the Chair of SIT. Michelle Hopkins nominated Vic Datta to be the Vice Chair. He was elected. No members volunteered to be the

secretary so Dr. Harrill agreed to do the minutes for the first meeting and asked for members to think about it and let her know by the next meeting if they would like to be the secretary.

IV. Review SIP + Q & A (*Dr. Harrill + J. Whittington*)

Ms. Whittington went through the 5 Goals of the SIP Plan and suggested that the SIT spend the next 5 meetings going through each goal in depth with guest speakers and time for Q&A. Team agreed.

- a. Vote (*Dr. Harrill*). The SIP was voted and approved. Dr. Harrill stated that she would send the plan to the staff for approval next.

v. Review safety plan (*Dr. Harrill*)

Dr. Harrill reviewed the Safety Plan and requested all members sign the plan as required by CMS.

vi. Title IX (*J. Whittington*)

Ms. Whittington reviewed the Title IX federal updates, the reporting procedure at PHS, Title IX protections under the Law, School/District Obligations, CMS 2019-20 reports of Sexual Misconduct, PHS reported incidents, etc. Annual training for staff has occurred. Annual training for students will take place in an upcoming class period using the CMS mandated resources.

vii. Future Meeting Dates + Times (*Dr. Harrill*)

- a. The team determined that future meetings would be held on October 22 & November 19 at 3:15pm via Zoom.

VIII. Closure & Adjourn