

SCHOOL HEALTH SERVICES A Partnership for Serving Children

Date:

Dear Parent of: _____ ,

If your child needs medication of any kind during the school day, including over-the-counter drugs such as Tylenol or cough medicine, you have the following choices:

- You may come to school and give the medication to your child when it is needed.
- You may talk with your doctor about giving your child the medication before or after school.
- Your child may take the medication at school. The CMS/School Health Medication Policy states that:
 - A CMS Medication Authorization Form must be completed and signed by parent and doctor for both prescription and over-the-counter meds. **A new form is required at the beginning of every school year.**
 - Prescription medications must be brought to school in a pharmacy-labeled bottle which contains instructions on how and when to take the medication.
 - When dosage or times change, a new pharmacy-labeled bottle must be obtained.
 - Over-the-counter drugs must be received in the original container and will be administered according to the doctors written instructions.

School staff will not administer any medication to students unless these requirements are met.

To ensure that medications are given to students in the safest and most effective manner, there will be no exceptions to this policy.

If you have any questions, please contact me at:

School Health Nurse