

School Improvement Team - Policy CFDA
District Family and Community Engagement (FACE)

1. **Conduct elections: 3/1 – 4/30, 2021**
 - a. **The newly elected members will sign the current SIP following the CMS** signature process
 - b. update Indistar with new names and date of election
2. CFDA – SIT (School Improvement Team) make-up: Principal, AP rep, support personnel, instructional personnel, TAs, parents.
3. AP, teachers, support, TAs – self-nominate in an election to school principal
4. Parents elected by parents of enrolled children by the PTSO and reflect the racial and socioeconomic composition of students, not members of building-level staff.
5. **K-8 schools membership: minimum – 12 members, maximum – 15 members**
As the numbers of members of the team have changed, staff members may nominate themselves or grade levels may nominate. There will be an attempt to have equal representation from staff members and parents – 6 each for the minimum number or 7 each for the maximum number. Note that the Principal, AP, use two of the spots, leaving five (5) spots for staff members that also include a TA and a support staff member.
6. SIT support school improvement planning:
 - a. Four areas: Planning, Management, Communication, Evaluation
 - b. Strategies that monitor curriculum implementation, discipline policy, response to unique challenges, plan for PD funds, address safety/discipline concerns.
 - c. Evaluate the school’s report card

Election Process

| School | Parents |
|--------------------------------------|------------------------|
| - self nomination, school staff vote | - school recruits |
| - team nomination, school votes | - PTSO group votes (?) |

Strategies for recruiting parents to the School Improvement Team (SIT):

- Teachers identify one parent supportive throughout school year
- Parents vocal about school concerns/have concerns
- Frequent parent visitors/volunteers
- Include family engagement in parent conversations