



# Title I Parent and Family Engagement Policy 2021-2022

**School** \_\_\_\_\_ **Sedgefield Middle School** \_\_\_\_\_

## **I. Parental Involvement Policy**

**A.** Names of people involved in parent policy: Sheena Miracle- Principal, Catherine Eldridge- AF, Math- Treshawn Stuckey, ELA - Madalyn Cowan, Science- Natrisha Cox, Social Studies- Robin Beach, EC Support - Kelly Rodriguez, Staff support- Tracie Algood, Electives - Ashley Barrow.

Parents: Mrs. Molly Bilderback, Mrs. Meredith Murchison, Mrs. Betsy Oliphant, Mrs. Lindsay Jones, Mrs. Mary McCants

**B.** Briefly describe the process your school used to:

**1.** School improvement team (SIT) was selected to discuss and make changes to policy. Several Connect Ed messages, Parent Square messages, School PTO Website, Social Media (Facebook, Instagram) and newsletter were sent home to all parents welcoming them to the SLT meeting so that input was received from all stakeholders. The plan was reviewed and discussed over the course of 2 meetings. Changes were made and sent out to entire school for feedback. At the second meeting feedback was reviewed and policy was revised. Policy was recommended and accepted.

**2.** See Policy...

**C.** Copy of Policy

## **II. Annual Information Meeting**

Several meetings will be held throughout the year to discuss the school goals, achievement, and specific information regarding the Title I program here at Sedgefield Middle School. Parent meetings scheduled include open house meetings, which will be held in August, and Curriculum Night, which will be held in September pending return from school closure due to COVID 19. School will conduct hybrid meetings using Zoom to ensure that parents are able to participate in school wide meetings. Meetings will be recorded and posted on school website.

## **III. Flexible meeting times**

Meetings will be scheduled at various times to meet the needs of parents and students. Based on the specific meeting, some meetings will be held during the day and also in the evenings. Our PTO and Community in Schools (CIS) Advocate will develop and schedule parent

meetings based on needs and training opportunities for parents and guardians. School will conduct hybrid meetings using Zoom to ensure that parents are able to participate in school wide meetings. Meetings will be recorded and posted on school website.

#### **IV. Title I Part A Planning**

**A.** Parents will be involved in planning strategies through the SIT and newly formed PTO. The SIT will meet once a month to discuss and plan the Part A program. Minutes are emailed out within 24 hours and are posted to the school website for any other parent to give feedback or suggestions.

#### **V. Parent Information and Opportunities**

- A.** Describe how you will provide parents with the following:
1. Weekly newsletter/ principal website- Connect 5/Parent Square calls/teacher website/agendas/PTO Website and Social Media/ Consistent Blended Digital Platform
  2. School website/Athletic Events/ School Report Card
  3. Assessment results of their child's performance – Progress reports, parent conferences and report cards
  4. A description and explanation of the curriculum, assessment forms, and proficiency levels and state standards. Include strategies to inform parents with language barriers and/or disabilities – Curriculum and other state standards will be discussed and made available through teacher webpage and syllabus. Information will be given out in Spanish when requested. Information will also be done through the school report card.
  5. Opportunities for regular meetings to participate in decision making will be done through the SIT meetings (1 time a month), Feedback from PTO
  6. Timely responses to suggestions and questions raised by parents- this will be done when suggestions and questions are given within a 24-hour school day period in writing.
  7. Reasonable access to staff, opportunities to volunteer and participate in child's class- teachers through their websites (consistent blended digital platform) - and in their course syllabus have given days and times to parents to volunteer/participate in their child's class.

#### **VI. School-Parent Compact**

**A.** The school compact was discussed during a SIT meeting and then put on the school website so that parents could give feedback and suggestions for a two-week period. Changes were made to verbiage about parent and teacher responsibilities. The compact was translated into Spanish for parents at Sedgfield Middle School. The compact is discussed at the open house meeting as well as the Title 1 Annual Meeting to inform parents about what the compact is for and how it relates to their child's achievement.

**B.** Include a copy of the compact

#### **VII. Building Parent Involvement Capacity**

- A.** Briefly discuss how you will address the following:
1. Assistance to parents will be given through the school website, school report card, parent conferences, Parent Assist, Parent Square, PTO website and quarterly progress reports. Also Title 1 information will be located on school website under Title 1 page. Parents will also attend a Title 1 Annual meeting to get information.

2. Materials will be given through community partners and Community in Schools office. Materials will also be located on school website under Title 1 tab.
3. Teachers and Staff will have workshops on parent/student relationships with diverse middle school needs and engaging parents at home. This will be done through Community in Schools and school personal.
4. Coordinate and integrate parental involvement programs/activities will be done with the PTO and our community partnerships.
5. Appropriate roles for community-based organizations and businesses will be developed in SIT.
6. Conduct other activities as appropriate and feasible that is designed to help parents become full partners in the education of their child
7. Information related to parent involvement is sent home in both English and Spanish at home.

### **VIII. LEP and Disable Parents**

A. Opportunities for the participation of parents with limited English proficiency or with disabilities will be done through an interpreter (Spanish) and any other need at the parent request. Materials will be translated to Spanish for parents.

### **IX. Reservation of Funds: Not less than 1% of the LEA's allocations SHALL be reserved to carry out parent involvement activities, including family literacy and parenting skills. (95% of this allotted to individuals Title I schools)**

- A. Sedgefield Middle School has put back \$3,589.20 for parent involvement.
- B. Funds will be for workshops and Parent Square

### **X. Parent Request**

A. Support for parental involvement activities requested by parents will be done on a case by case basis. PTO, Community in Schools (CIS) along with community-based partners will help in suggesting parental involvement activities.

### **XI. Annual Evaluation**

A. Discuss timeline and plan for involving parents in an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools. Parents will be involved in the annual evaluation of content and effectiveness of the parental involvement policy during the Spring of 2022. This will be done through both the SIT.

### **XII. Other Parent Involvement Practices (School may include the following).**

- A. Describe how your school addresses the following, **only** if practices are part of your schoolwide plan.
  1. Arrange school meetings at a variety of times or conduct in-home conferences for those unable to attend in school activities. This will be done through Community in Schools (CIS) office and through the guidance department at Sedgefield Middle School.
  2. School will conduct hybrid meetings using Zoom to ensure that parents are able to participate in school wide meetings. Meetings will be recorded and posted on school website.

