



SEDGEFIELD MIDDLE SCHOOL

SIT MEETING AGENDA

December 6, 2021 | 3:45-5:00 | Virtual Meeting

Meeting Invitees: Tracie Algood, Ashley Barrow, Robin Beach, Molly Bilderback, Madalyn Cowan, NaKreshia Cox, Cynthia Dick, Catherine Eldridge, Lindsay Jones, Demeka Kimpson, Ann-Miller Mattocks, Latoya McCants, Angela McNair, Sheena Miracle, Meredith Murchison, Betsy Oliphant, Alexa Reynolds, Kelly Rodriguez, Eric Tornfelt, Kelsey VanDyke

Meeting Facilitator: Molly Bilderback, SIT Chair

Sedgefield Middle School 2021-2022 SMART Goals:

- SMS students in grades 6-8 will meet 65% GLP and a 50% CCR in Reading as measured by performance on End-of-Grade exams.
- SMS students in grades 6-8 will meet 60% GLP and a 50% CCR in Math as measured by performance on End-of-Grade exams.
- SMS students in grade 8 will meet 65% GLP and a 50% CCR in Science as measured by performance on End-of-Grade exams.
- SMS students in grades 7-8 will meet 95% GLP and 90% CCR in Math 1 as measured by performance on End-of-Course exams.
- 75% of students in 6th-8th grade will meet or exceed projected growth from the beginning of the year on MAP assessment in both reading and math.

I. Call to order with Vision Statement: *Sedgefield Middle School will create a responsive school environment and culture that nurtures social, emotional, and academic skills to support the development of each student's potential.*

II. Roll Call – Zoom Picture

III. Approval of November 15, 2021 Meeting Minutes approved.

IV. Academic Business – Sheena Miracle, Principal

- a) Enrollment: Slight increase in new comers – new to the United States, six to eight students over the past month. Typically, increase is seen in Spring but students are coming in now. Ms. Ledbetter leading the way. Some families are transitioning out of CMS – holistic safety.
- b) Students had a practice lockdown today.
- c) Test ELA on Wednesday, 12/8, small benchmark prior to MAP window. MAP to be administered week of 1/10. Data will be available to check on growth and if we are on target.
- d) Staffing Updates: none.
- e) Attendance: Students are coming and doing well. Learning visit from learning community. CSI status will have another meeting Thursday, 12/9/21. Enrichment. Two teachers lost families members – condolences given.
- f) November 30, 2021 Prospective Parent Open House and Elementary School Visits – 51-55 families represented – tour. Weekly personalized tours are booked up until February.
 - December 6, 6pm – Virtual Visit with First Ward and Charles H. Parker Academic Center (Barringer) Zoom event.
 - December 9, 8:30am-9:30am – Parent Coffee – host outside/pending numbers to tour building.
 - January 13, 8:30am-9:30am – Daytime Open House – support face to face event & identify process.

- g) Upcoming Field Trips: 7th grade students had a presentation from a Lost Boy via Zoom in November via Zoom.

Art students – free Van Gogh immersion for 30 students next week.

Eighth graders will be going to Discovery Place – review behavior rubric over next two weeks with students for attendance to Discovery Place.

December 3-4, Drama department presented Scrooge play very proud of each student (@ 65) and staff member who were there for each performance. Drama and orchestra worked together.

Basketball limited only two people from each public. Limited attendance at play with contact tracing. Possible Covid protocol release by Spring. Spring possible outside events – face to face. Fall Festival huge success!!!

V. School Improvement Plan (SIP) – Catherine Eldridge, Academic Facilitator

SIP was submitted to state in December. In compliance.

a) Comprehensive Needs Assessment and NC Star Tasks

- **A1.07- All teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.**

1. Incentives will be implemented school wide on a monthly basis for students exhibiting perfect attendance least once a month. Ms. Johnson-Willis, student support svc. Team. Incentives going on this month. Community and Schools, Community partners have been contributing incentives. Progressing, reflect and improve. Attendance goal is 95% and not attained yet. Room for improvement.

Progressing.

- **A2.04 - Instructional Teams develop standards aligned units of instruction for each subject and grade level.**

1. Sedgfield Teachers will use daily exit tickets for their lesson plans and design unit tests that are aligned with state standards. Some exit tickets and all tests are administered through Mastery Connect aligned with state standards. Daily exit tickets are given according to lesson plan. EL & Open up aligned. Walk throughs/observations have seen exit tickets being used actively.

Progressing. Continue into Spring.

2. Teachers will use multiple data protocols and data points to address individual student needs. Exit tickets, unit tests, projects, DBQ, etc. Center point assessments replaces DPI check-ins. Always a learning opportunity.

Progressing. Continue into Spring.

- **B3.03- The principal monitors curriculum and classroom instruction regularly.**

1. The administrative team will create a weekly walkthrough form that will focus on the Core Actions. *Continue into Spring.*
2. Based on observed data and trends from walkthroughs, the administrative team will determine PD and coaching needs. *Continue into Spring.*

- **C2.01- The school's Leadership Team regularly looks at school performance data and aggregate classroom observation data and uses that data to make decisions about school improvement and professional development needs.**

1. Content Teachers will attend weekly PLC meetings to discuss exit tickets, unit tests, MAP Data and classroom observation data to discuss enrichment and remediation groups and strategies. Progressing – have students that are grade level above and those who are struggling with reading/comprehension.

Continue into Second Semester.

- **C3.04-Establish a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.**

1. Sedgfield will provide on-going support through the Beginning Teacher Support Program to the new teachers for years 1-3. This will be through mentor support, coaching support and BTSP coordinator support. On going support.

Providing on-going support is tailored to each teacher's needs. Title I BTSP coordinator comes in bi-weekly, coaching, modeling and mentor support. Mentor support, facilitators and administrators.

Progressing. Continue to Spring. NC Licensure requirement to support through a teacher's third year.

- **E1.06- The school regularly communicates with parents about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).**
 1. Analyze parent survey data from Scherm Co to determine what additional methods and types of communication are needed. Working with Dr. Tornfelt – parent survey, PopUp to keep pulse on family attitudes toward Sedgefield bi-weekly check-in. Connect with PTO to dive into feedback and respond to it.

Parent suggestion to change time when initial survey goes out to parents could be later so that more parents could participate.

Request Dr. Tornfelt to get a date on calendar for January to go to send another survey.

Progressing. Continue into February or March.

VI. Other Business

- a) Student Council Update – Alexa Reynolds, Student Council President
Alexa Reynolds, President, Anna Blake, Vice President, Caroline Detedring, Secretary.

Past: The pumpkin weight contest/fundraiser. Candy bag fundraiser to Salvation Army Halloween. Fall Festival fundraiser collected can goods – over 100 donations.

Current: Winter clothing drive through 12/17 to front office for those in need.

Future: Spring – 8th grade social – traditionally 8th grade in years past. Eighth grade really wants to do this. Need help with funding-connecting with PTO re: dance opportunity and Covid protocol. Meeting with Ms. Miracle during SEL to work out logistics.

- b) PTO Update – Ann-Miller Mattocks, PTO Co-President
Prospective family event: virtual visit, parent coffee, and day time open house.

Enrichment funding request or educational experiences for students – 8th grade to Discovery Place and

12/15 Lunch from Fat Cat (neighborhood restaurant)
Gift cards for holidays from PTO distributed at staff luncheon.

Spring working on calendar and working with Student Council & Ms. Miracle.

VII. Adjournment – Next Meeting January 10, 2021 at 3:45 p.m.