



West Charlotte High School

November 20, 2015

Greetings Volunteers,

On behalf of West Charlotte High School's Graduating Class of 2016, we appreciate your support! **On December 9th and 10th from 2:30 pm to approximately 5:00 pm**, WCHS seniors will present their N.C. Graduation Research Projects to a Review Panel. This presentation represents the culmination of a two year process. Students began their research papers last year in the 11th grade. The Service Learning Experience/Product and Presentation are the focus of the 12th grade year. In addition to meeting certain presentation standards, students are also expected to be able to respond to extemporaneous questions following their presentations. A PowerPoint presentation, rubrics and sample extemporaneous questions and other materials will assist you in preparing to participate on the Review Panel.

We are aware that many volunteers are familiar with the Graduation Research review process; while others may be new to the scoring experience. We are encouraging all persons interested in participating on the review panel, to familiarize themselves with the scoring rubrics, general procedures and student expectations, preferably by attending one of the following three training sessions: **Tuesday December 1st or Thursday December 3rd in the WCHS Media Center 3:00-5:00 pm, or Wednesday December 2nd 11:00am – 12:00 noon in the Media Center.** Sessions are not expected to last longer than 30 minutes. If you are unable to attend one of the training sessions please let us know and we will provide you with the information that you need.

Approximately 150 students are scheduled to present Dec.9th-10th.

As a panel member, you can expect to hear five to seven presentations. Please be advised that all of the students presenting before your assigned board will be in the classroom to view and hear all presentations. Once everyone has presented and the board has viewed/retrieved everything needed for scoring, all students will be dismissed. Scoring teams traditionally consist of West Charlotte staff, West Charlotte National Alumni Association, representatives from local colleges/universities, as well as our business partners. Most of our volunteers (on and off campus) make their participation on review boards an annual event, so should you be a first time volunteer, you will have great support.

We will be sending subsequent emails as we near this exciting event to ensure that your availability has not changed and that you are equipped with everything that you will need leading up to presentations. Logistical information such as your room location and those serving with you will be provided when you arrive on your volunteer day(s). **We're asking that you plan to arrive on campus at or before 2:00pm to sign in**, so that you may avoid the frenzy of school dismissal. When you arrive, you'll sign in at the main office and be directed to the Media Center. You'll receive everything that you'll need at that time. There will be several trained student ambassadors stationed throughout the campus to assist you and ensure a smooth process. Should you have concerns at any point, do not hesitate to contact me. Please indicate which training date to expect you. If you are unable to attend training please let us know so that we might forward the training materials to you.

Additional information is located below if you would like to know more about the N.C. Graduation Project and evaluation process. Please feel free to contact Ms. Robinson or Ms. Sutton if you have any questions. Again on behalf of the Senior Class of 2016, thank you for volunteering your time!

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FOR MORE DETAILS ON THE NC GRADUATION PROJECT AND SCORING PROCESS:

- www.ncpublicschools.org/curriculum/languagearts/arts<http://www.ncpublicschools.org/curriculum/languagearts/arts>
- Google: CMS NC Graduation Project Manual (the scoring rubrics for the product –page 39; presentation rubric-page 47) * Please be reminded that your team will only score the product and presentation.
- You may also visit the West Charlotte High School Homepage & click on the tab Graduation Project for additional information.